

Policy

Board of Education Nutley

Acceptable Use of Computer Network/Computers and Resources

Purpose

The Internet is a global computer network that offers a wealth of resources. Students can use the Internet to locate material to meet their educational needs, to ask questions, to consult with experts, and to connect to many of the world's best museums, libraries, and global news services. As information on the Internet appears, disappears, and changes, it is not possible to predict or control what students may locate or use. They might encounter information that is controversial and inappropriate.

The school staff does not permit nor condone the use of inappropriate material in school, regardless of format. Parents and guardians are, therefore, encouraged to discuss the use of the Internet as an information source with their child.

To ensure that students will benefit from the school's Internet resources, all users are expected to adhere to the following guidelines.

Permitted Activities and Uses

The district's computers and networks exist to support its curricular objectives. All uses consonant with these objectives are permitted.

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Prohibited Activities and Uses

All of the district's existing regulations on conduct and behavior are deemed applicable in the context of computer and network use. Any use that violates any regulation is expressly prohibited. Moreover, prohibited activities include, but are not limited to, the following:

- Revealing personal information
- Invading someone's privacy
- Using anyone else's user name and password
- Viewing, downloading, or printing any materials that are obscene, vulgar, sexually explicit, or otherwise inappropriate
- Using inappropriate language
- Sending abusive or anonymous messages
- Utilizing the Network in a way that disrupts or hampers its use by others
- Violating any local, state, or Federal law or any international accords or treaties to which the U.S. is a party
- Compromising the security of the district's computers or network, or the security of other institutions' computing resources accessible over the network
- Infringing copyright, software licensing rights and all other state and federal laws governing intellectual property
- Causing an event or outage on the network that results in a denial of service to others
- Destroying or damaging computer hardware, software, or Data
- Being threatening to others

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In addition, users of the district's systems and networks shall not use district-computing resources for:

- Commercial activities
- Promoting any unauthorized business, political or religious activity
- Personal advertising

“Acknowledgment, Consent and Waiver” Form Required

Prior to receiving an account allowing Internet access, each user of the district's network (including, but not limited to students, teachers, and other staff) must read a copy of the district's administrative regulations on Internet use. In the case of students, a parent or guardian must also read the indicated materials and sign and return the district's “Acknowledgment, Consent, and Waiver” form as developed by the Superintendent on the student's behalf. Such form shall include, at a minimum: (1) an acknowledgement of the district's regulations governing its networks and computer systems; (2) acknowledgement that a user has no reasonable expectation of privacy with respect to messages sent or data stored online; and (3) an acknowledgement and acceptance of the risks.

Revocation of Internet Access and other Penalties

The district's regulations on computer and Internet usage promulgated hereunder are another part of the district's regulations on student conduct and, as such, as subject to the same mechanisms of discipline and punishment.

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Disclaimer

Use of any information obtained via the Internet is at the user's own risk. The Board has taken all available precautions to restrict access to inappropriate materials, however, on a global network it is impossible to control all materials and an industrious user may discover inappropriate information. Nutley firmly believes that the valuable information available on this worldwide network far outweighs the possibility that users may procure material that is not consistent with Nutley's educational goals.

Date Adopted: 12/21/98
Date Revised:

Nutley School District
375 Bloomfield Ave.
Nutley, New Jersey 07110

RULES AND REGULATIONS FOR INTERNET ACCESS

The use of the Network is a privilege, not a right, and when it has been determined that inappropriate use has occurred, suspension of the privilege may result. Members of the staff may request that an individual's access be temporarily denied, revoked, or suspended. The decision will be made by the building principal or designee.

1. PERSONAL PRIVACY

- Do not reveal personal information (yours or someone else's), including home addresses and/or telephone numbers to anyone you communicate with over the Internet.
- Never send pictures that are personally identifiable
- Never agree to a personal encounter with someone that you met online.
- Assume that any message you send or any data you store online may be read by others. Do not reveal personal information about yourself or others.

2. PRIVACY VIOLATIONS

- Do not use anyone else's user name and password.
- Your user name and password belong only to you. Keep your password secret. Do not allow anyone to use your user name or password.
- Do not allow anyone to use a login session that you have established with your user name and password.

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3. ETHICS AND ETIQUETTE

- Use appropriate language.
- Do not send abusive messages.
- Do not attempt to read or modify the files of other users.
- Do not send anonymous messages.
- Do not view, download, or print any materials that are obscene, vulgar, sexually explicit, degrading, or otherwise inappropriate.
- Should you access information that you feel uncomfortable with, you should report it immediately to your teacher, parent or guardian.

4. LEGAL PROHIBITIONS

- Conform to all copyright and licensing laws.
- Do not attempt to access resources to which you are not entitled.
- Do not make, use, download or attempt to install unauthorized copies on any district systems.
- Do not plagiarize; cite all information sources properly.

5. SYSTEM SECURITY

- Do not use the Network in a way that disrupts or hampers its use by others.
- Do not compromise the security of the district's computers or network or the security of other institutions' computing resources accessible over the network.
- Do not cause an event or outage on the network that results in a denial of service to others.
- Do not destroy or damage computer hardware, software, or data.

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6. NON ACADEMIC USE

- The Network may not be used to promote any unauthorized business, political, or religious activity.

- All illegal activities are strictly forbidden.

Network information storage areas (including e-mail) will be treated like school lockers. The rights of privacy will be respected unless legal or ethical violations are suspected. System administrators may review files and communications to maintain system integrity and insure that the users are using the system in a responsible manner. Users should **not** expect that files stored on district servers will always be private.

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375 Bloomfield Ave.
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USE OF THE INTERNET AGREEMENT FORM:
K – 8

Please read the Acceptable Use Policy (AUP) in its entirety before signing this agreement.
Return this form to your school as soon as possible.

STUDENT SECTION

Print Name of Student

Date

School

Grade

I have read the District AUP and the accompanying rules and regulations. I agree to follow the guidelines contained in the Policy. I understand that if I violate them, my internet access will be subject to suspension or termination and I may face other disciplinary or legal measures. Furthermore, I realize that Network information storage areas, including e-mail, will be treated like school lockers. The general rights of privacy will be respected unless legal or ethical violations are suspected. However, I do not expect that data stored on District servers will always be private. Any file may be subject to District observation. I am also aware that some information found on the Internet may not be accurate.

Signature of Student

Date

PARENT OR GUARDIAN SECTION

I have read the District AUP and the accompanying rules and regulations.

I understand that Internet access is being provided for educational and research purposes. I release the District, its personnel, and any institutions with which it is affiliated, from any and all claims and damages of any nature arising from my child's use of, or inability to use, the District's system.

I will take the responsibility to instruct my child against accessing materials that are in violation of the District AUP, the rules and regulations, and the law. Furthermore, I realize that the general rights of privacy will be respected unless legal or ethical violations are suspected. However, I do not expect that data stored on District servers will always be private. Any file may be subject to District observation.

I will emphasize to my child the importance of following the general rules for personal safety.

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I give permission for my child to have access to the Internet.

Printed Name of Parent/Guardian

Phone Number

Home Address

Signature of Parent Guardian

Date

I do not want my child to have access to the Internet.

Print Name of Parent/Guardian

Phone Number

Signature of Parent/Guardian

Date

Nutley School District

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Nutley High School

**USE OF THE INTERNET AGREEMENT FORM:
STUDENT SECTION**

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STUDENT SECTION

Print Name of Student

Date

School

Grade

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Date

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Nutley High School

I give permission for my child to have access to the Internet.

Printed Name of Parent/Guardian

Phone Number

Home Address

Signature of Parent Guardian

Date

I do not want my child to have access to the Internet.

Print Name of Parent/Guardian

Phone Number

Signature of Parent/Guardian

Date