

**NUTLEY BOARD OF EDUCATION
OPEN PUBLIC MEETING
MAY 18, 2009**

The Nutley Board of Education held a Public Meeting on Monday, May 18, 2009 at the Board Conference Room, 315 Franklin Avenue, Nutley, NJ 07110.

President Casale opened the meeting at 6:00 PM.

**CALL TO
ORDER**

MEETING NOTICE

**MEETING
NOTICE**

President Casale stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Open Public Meeting was provided in the notice of April 27, 2009. Said notice was posted at the entrance of the Board of Education offices, mailed to The Nutley Sun, The Star Ledger, The North Jersey Herald & News and The Nutley Journal and mailed to the Nutley Township Clerk.

This is an official meeting.

ROLL CALL

**ROLL
CALL**

Present:

Mr. James Kuchta
Mr. Vincent Moscaritola
Mr. Kenneth Reilly
Mr. Steven Rogers
Mrs. Deborah J. Russo
Mr. Walter Sautter
Mr. Thomas J. Sposato
Dr. Philip T. Casale

Absent: Mr. Angelo Frannicola (arrived 6:09 PM)

Also Present: Mr. Joseph Zarra, Superintendent of Schools
Mr. Michael DeVita, Business Administrator/Board Secretary

Absent: Mrs. Mariana Francioso, Assistant Superintendent of Schools

MOTION TO ADJOURN TO EXECUTIVE SESSION

**EXECUTIVE
SESSION**

At 6:05 PM Trustee Sposato moved and Trustee Kuchta seconded the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education recess to Closed Executive Session at this time to discuss the following:

Contracts
Student Matter
Personnel Matter

BE IT FURTHER RESOLVED that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

The motion was approved by voice vote.

RECONVENE MEETING

RECONVENE

At 7:02 PM Trustee Kuchta moved, Trustee Frannicola seconded, and the Board unanimously approved by voice vote a motion to reconvene the public meeting.

The meeting reconvened in the JHWMS Auditorium located at 325 Franklin Avenue, Nutley, NJ.

FLAG SALUTE

**FLAG
SALUTE**

President Casale led the assembly in the flag salute.

ROLL CALL

**ROLL
CALL**

Present:

Mr. Angelo Frannicola
Mr. James Kuchta
Mr. Vincent Moscaritola
Mr. Kenneth Reilly
Mr. Steven Rogers
Mrs. Deborah J. Russo
Mr. Walter Sautter
Mr. Thomas J. Sposato
Dr. Philip T. Casale

Also Present:

Mr. Joseph Zarra, Superintendent of Schools
Mr. Michael DeVita, Business Administrator/Board Secretary

Absent:

Mrs. Mariana Francioso, Assistant Superintendent of Schools

RECOGNITION OF AWARDS A

RECOGNITION OF AWARDS

Special awards were given to students for both their academic and athletic achievements. Schedule A, which has the list of students, is appended to the minutes of this meeting.

RECESS MEETING

RECESS

At 7:35 PM upon the suggestion of President Casale, Trustee Kuchta moved, Trustee Sposato seconded, and the Board unanimously approved by voice vote a motion to recess.

RECONVENE MEETING

RECONVENE

At 7:44 PM Trustee Kuchta moved, Trustee Rogers scoded, and the Board unanimously approved by voice to reconvene the meeting.

APPROVAL OF MINUTES

APPROVE OF MINUTES

BE IT RESOLVED that the Board of Education approves the following minutes:

- May 7, 2009 - Open Public Meeting
- April 27, 2009 - Reorganization Meeting
- April 27, 2009 - Closed Executive Session
- April 20, 2009 - Closed Executive Session
- April 20, 2009 - Open Public Meeting

Trustee Kuchta moved, Trustee Frannicola seconded, and the Board minutes were approved with the following exceptions:

1. Trustee Kuchta abstained on minutes for May 7, 2009.
2. Trustees Russo and Sposato abstained on minutes for April 20, 2009.

CORRESPONDENCE

CORRESPONDENCE

None

SUPERINTENDENT'S REPORT

SUPT'S REPORT A

Mr. Zarra presented the Superintendent's Report dated May 18, 2009, Schedule A, which is appended to the minutes of this meeting, and briefly summarized its contents as well as other activities going on in the district.

BOARD SECRETARY'S REPORT

**BOARD
SECRETARY'S
REPORT**

Mr. DeVita spoke about the state delaying the state aide payments that are due to the district for June.

COMMITTEE REPORTS

**COMMITTEE
REPORTS**

Trustee Sautter – Financial Education Program

Trustee Rogers – Volunteer Committee
Policy Committee

Trustee Reilly - Facilities Committee

Presentations

Presentations were provided by members of the Volunteer Committee for the Nutleyschools.org Website Redesign which was presented by Tara Spinelli and Brian Intindola and the Academic Committee which was presented by Concetta Chelli.

HEARING OF CITIZENS (Resolutions Only)

None

SUPERINTENDENT'S RESOLUTIONS

**SUPT'S
RESOLUTIONS**

Trustee Frannicola moved, and Trustee Kuchta seconded, a motion that the Board approves Superintendent's Resolutions numbers 1 through 12 as listed below.

The Superintendent's Resolutions 1 through 12 were approved with the following exceptions:

1. Trustees Frannicola, Moscaritola and Reilly abstained on Resolution 8 - Payment for Extra-Curricular Activities – 2008-09 School Year.

**RESIGNATION
TEACHER**

1. **RESIGNATION – Teacher**

BE IT RESOLVED that the Board of Education approves the acceptance of the resignation of Mrs. Marisa Tusche, school Social Worker, effective April 22, 2009.

**APPOINTMENT
SUBS B**

2. **APPOINTMENTS – Teacher Substitutes**

BE IT RESOLVED that the Board of Education approves the appointments of the teacher substitutes listed on the attached Schedule B for the 2008-09 school year.

**APPOINTMENT
SEC./CLERICAL/AIDE
SUB**

3. **APPOINTMENT – Secretarial/Clerical/Aide Substitute**

BE IT RESOLVED that the Board of Education approves the following substitute for the 2008-09 school year:

Secretary/School Aide

Joyce Marando

**APPOINTMENT
SUMMER EMPLOYMENT**

4. **APPOINTMENTS – Summer Employment**

BE IT RESOLVED that the Board of Education approves the following personnel be permitted to work at Clara Maass Medical Center during the summer from June 25 - July 23, 2009:

Transition Coordinator:
Sharon Romaglia

Job Coaches:
Nancy McConnon -4 weeks at per diem rate
Donna Miller -Substitute – per diem rate

**APPOINTMENT
SUMMER EMPLOYMENT**

5. **APPOINTMENTS – Summer Employment**

BE IT RESOLVED that the Board of Education approves the following personnel be permitted to work during the summer of 2009 as follows:

Guidance Counselors	2 days after school closing
High School	(after June 30)
	2 days prior to school opening

Guidance Counselors	2 days after school closing (after June 30)
JHW Middle School	2 days prior to school opening
George Ackerman	20 hours (504)
Lisa Cassilli	20 hours (SAC)

**APPOINTMENT
SUMMER EMPLOYMENT**

6. APPOINTMENTS – Summer Employment

BE IT RESOLVED that the Board of Education approves the following personnel be permitted to work the summer of 2009 as follows:

Susan Bresnan	Librarian	5 days per diem rate
Julianne Alessio	Athletics	10 days per diem rate

**EXTRA
COMP**

7. EXTRA COMPENSATION

BE IT RESOLVED that the Board of Education approves the following personnel be paid extra compensation in the amounts indicated for services rendered:

**PAYMENT FOR HEALTH DYNAMICS CLASSES –
Month of April, 2009**

Rose Cioffi	\$250.00
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**PAYMENT FOR CONDUCTING THE ACADEMY OF FINE
AND PERFORMING ARTS CLASSES – December to
March, 2009**

Theresa Lappostato	\$402.88
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PAYMENT FOR CUSTODIAL COMMITTEE – May 7, 2009

Stephen Farese	\$ 30.00
Allan Heinis	30.00
Lawrence T. Koster	30.00

**PAYMENT FOR CONDUCTING NJASK 7 & 8 PREP
CLASSES IN LANGUAGE ARTS AND MATHEMATICS -
March 11 to April 23, 2009**

Melinda Burghardt	\$270.24
Denise Cleary	405.36
Melissa Echevarria	270.24
Tracy Egan	270.24
Nicole Ferraro	405.36

Nancy Foglio	405.36
Deanna Fredricks	405.36
Paula Greco	225.20
Connie Inguanti	405.36
David Johnston	270.24
Walter King	270.24
Paul Kocum	270.24
Dana Minervini	270.24
Sarah Misner	360.32
Frank Sasso	405.36
Lawrence Tuorto	360.32
Bethany Turro	360.32
Christopher Weinstein, Jr.	405.36

PAYMENT FOR CAT PROGRAM – Spring, 2009

Tracy Egan	\$2,905.08
Nicole Ferraro	1,247.04
Deanna Fredricks	1,177.76
Suzanne Hagert	1,247.04
Kelly Hollywood	1,247.04
Tarik Huggins	1,108.48
Gail Kahn	1,454.88
Jenny Lombardo	1,247.04
Louis Manganiello	1,247.04
Denise Mazza	1,697.36
Dana Minervini	831.36
Dennis Pandolfi	1,420.24
Erika Pavlecka	1,247.04
Joniene Ryder	969.92
Lauren Shohen	1,247.04
Joseph Simko	1,697.36
Margit Smith	1,247.04
Christina Stendardi	1,108.48
Elizabeth Stoffers	1,247.04
Michael Stoffers	1,108.48
Janine Thomas	1,108.48
Veronica Walsh	969.92
Lynn Zazzali	1,108.48

Substitutes

Joseph Cappello	315.28
Melissa Echevarria	138.56
Flavia Groeling	138.56
Donna Saitta	692.80
Jessica Welsh	762.08

**CENTRAL DETENTION COVERAGE –
Month of April, 2009**

High School

Joseph Cimo	\$244.01
John Falduti	56.31
John Gulardo	131.39
Lynn Imperiale	18.77
Denise Mazza	244.01
Lisa Vallo	187.70

JHW Middle School

Joseph Cappello	\$ 75.08
Melissa Echevarria	37.54
Tracy Egan	56.31
Deanna Fredricks	56.31
Jenny Lombardo	56.31

**SATURDAY MORNING SUSPENSIONS –
Month of April, 2009**

JHW Middle School

Marcellino Marra	\$156.90
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**PAYMENT C
EXTRA-CURRICULAR
ACTIVITIES**

**8. PAYMENT FOR EXTRA-CURRICULAR ACTIVITIES –
2008-09 School Year**

BE IT RESOLVED that the Board of Education approves payment for professional staff listed on the attached Schedule C for extra-curricular work during the 2008-09 school year.

**TUITION
STUDENTS**

9. TUITION STUDENTS

BE IT RESOLVED that the Board of Education approves enrollment of students on a tuition basis for the 2009-10 school year, pursuant to existing employment agreements:

<u>No. of Students</u>	<u>Grade</u>
3	9
2	12

**TRANS. SUBS
DRIVERS/AIDES**

10. TRANSPORTATION SUBSTITUTE DRIVERS/AIDES

BE IT RESOLVED that the Board of Education approves the following substitute drivers and aides for the 2009-10 school year:

Drivers:

Azzerello, Charlie
Corino, Carmine
Dwyer, Dolores
Dwyer, Joseph
Fugazzi, Joseph
Gaguancela, Norma
Oliveti, Frank
Kyzima, Walter
Pastena, Silvio
Ugliarolo, Nicholas

Bus Aides

Bergamini, Dolores
Dwyer, Dolores
Esposito, Jennie
Fucetola, Ellen
Gamba, Phyllis
Geoffroy, Carmen Maira
Lehansky, Leah
Luzzi, Raymond
Marando, Denise
Masucci, Carmela
Milici, Carmine
Orlando, Josephine
Rosamilia, Dolores
Ross, Dolly
Schettino, Lucy
Schmanko, Gail
Sedor, Ann
Stevens, Jennie

**APPOINT TECH,
SUMMER HELP**

11. APPOINTMENTS – Technology Summer Help

BE IT RESOLVED that the Board of Education approves the following appointments for the 2009 Summer Technology Program at the hourly rate of \$8.00:

Philip Lam
Christopher Morgan

**APPOINT SUMMER
CUSTODIAL**

12. APPOINTMENTS – Summer Custodial Employment

BE IT RESOLVED that the Board of Education approves the following personnel to be employed as summer custodial and grounds employees for the summer of 2009:

	<u>Step</u>	<u>Hourly Rate</u>
Matthew Ciancimino	2	8.00
Christopher DeMatteo	2	8.00
Steven Murphy	2	8.00
Michael Rempusheski	2	8.00
Mark Vicidomini	2	8.00

BOARD SECRETARY'S RESOLUTIONS

**BOARD
SECRETARY'S
RESOLUTIONS**

Trustee Kuchta moved, Trustee Rogers seconded, a motion that the Board approves the Board Secretary's Resolutions numbers 1 through 12 as listed below.

Upon a roll call vote Resolutions 8 and 9 were not approved with the vote being:

Trustees Frannicola, Moscaritola, Reilly, Sautter and Sposato "Abstained" and Trustees Kuchta, Rogers, Russo and Casale voted "Yes".

MOTION TO ADJOURN TO EXECUTIVE SESSION

**EXECUTIVE
SESSION**

At 7:50 PM Trustee Rogers moved and Trustee Kuchta seconded the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education recess to Closed Executive Session at this time to discuss the following:

Contracts

BE IT FURTHER RESOLVED that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

The motion was approved by voice vote.

RECONVENE MEETING

RECONVENE

At 7:52 PM Trustee Kuchta moved, Trustee Rogers seconded, and the Board unanimously approved by voice to reconvene the meeting.

Upon another roll call vote Board Secretary's Resolutions 1 through 12 were approved with the following exceptions:

1. Trustees Frannicola, Moscaritola, Reilly and Sautter abstained on Resolution 8 – Approval of Award of a contract to Horizon Blue Cross Blue Shield of NJ and Resolution 9 – Approval of Dental Contract.

1. **SECRETARY & TREASURER'S REPORT**

**SECY. & TREAS. A
REPORT B**

BE IT RESOLVED that the Board of Education approves the acknowledgement and acceptance of the reports of the Board Secretary (Appendix A) and Treasurer of School Monies (Appendix B) for the period of April 30, 2009.

2. **CERTIFICATION OF MAJOR ACCOUNT FUND STATUS**

**CERTIFICATION
MAJOR ACCOUNT
FUND STATUS**

BE IT RESOLVED that pursuant to NJAC 6A:23-2.11(c) 4, the Nutley Board of Education certifies that as of April 30, 2009, after review of the Secretary's monthly financial report (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major funds are General Fund, Capital Projects and Debt Service.)

3. **BILLS AND MANDATORY PAYMENTS**

**BILLS &
MANDATORY C**

BE IT RESOLVED that the Board of Education approves the payment of bills and mandatory payments dated May 18, 2009 in the total amount of \$5,458,943.99 (Appendix C).

4. **TRANSFER SCHEDULE**

**TRANSFER E
SCHEDULE**

BE IT RESOLVED that the Board of Education approves, in compliance with NJAC 6A:23-2.11(c)3ii, and NJSA 18A:22-8-1, the transfers in the 2008-09 budget dated April 30, 2009 in the amount of \$ 174,263.54 as appended (Appendix E).

5. **APPROVAL OF TRAVEL LIST**

BE IT RESOLVED that the Board of Education approves the travel list and all expenses per (Appendix F).

**APPROVAL
TRAVEL LIST F**

6. **APPROVAL OF FIELD TRIPS**

BE IT RESOLVED that the Board of Education approves the field trip list and all expenses per (Appendix G).

**APPROVAL
FIELD TRIPS G**

7. **APPROVAL OF MEMORANDUM OF UNDERSTANDING –
School to Career Consortium Dental Careers Education
Program with UMDNJ**

BE IT RESOLVED that the Board of Education approves the Memorandum of Understanding – School to Career Consortium Dental Careers Education Program with Bloomfield, Nutley and Montclair High Schools and the University of Medicine and Dentistry of New Jersey for School Year 2009-2010.

**APPROVAL OF
MEMORDANUM
UMDNJ**

8. **APPROVAL OF AWARD OF A CONTRACT TO HORIZON
BLUE CROSS BLUE SHIELD OF NEW JERSEY**

BE IT RESOLVED that the Nutley Board of Education accepts the recommendation of its insurance broker, IMAC Insurance Agency, and approves the award of a contract to Horizon Blue Cross Blue Shield of New Jersey (Horizon BCBSNJ) to provide health and prescription drug insurance benefits to district employees at the rates shown below for the period of June 1, 2009 to June 30, 2010.

**APPROVAL CONTRACT
BC/BS OF NJ**

Traditional

Single	\$ 792.42
Couple	1,720.17
Family	2,012.99
P&C	1,152.50

Direct Access

Single	\$ 504.65
Couple	1,123.16
Family	1,306.81
P&C	745.17

Direct Access 10 Medical

Single	\$	403.72
Couple		898.52
Family		1,045.44
P&C		596.13

Direct Access 10 Rx

Single	\$	167.49
Couple		372.78
Family		433.73
P&C		247.33

**APPROVAL DENTAL
CONTRACT**

9. APPROVAL OF DENTAL CONTRACT

BE IT RESOLVED that the Nutley Board of Education approves an agreement with Horizon Healthcare Dental Services, Inc. to provide dental insurance coverage for Nutley Board of Education employees, effective July 1, 2009 through June 30, 2011 at the following rates:

Single Coverage	\$	31.65 per month
Family Coverage	\$	78.44 per month

**TRANSPORTATION
AGREEMENT**

10. TRANSPORTATION SERVICES AGREEMENT

BE IT RESOLVED that the Nutley Board of Education approves the Secretary to be authorized to enter into transportation agreements with the Hopatcong Borough Board of Education (Sussex County Regional Cooperative) for transportation of Special Education students for the 2009-2010 school year. The agreement will provide Coordinated transportation services between the Hopatcong Borough Board of Education and any joining districts.

BE IT FURTHER RESOLVED that any agreements be presented For ratification at the next succeeding meeting of the Board of Education.

**AWARD OF CONTRACT
SPRING GARDEN - FACADE**

**11. BIDS FOR EXTERIOR FAÇADE REPAIRS AT SPRING
GARDEN ELEMENTARY SCHOOL**

WHEREAS, bids for exterior façade repairs at Spring Garden Elementary School were advertised on April 15, 2009 and

WHEREAS, sealed bids were publicly opened and read aloud on May 12, 2009 at 12:00 PM in the office of the Secretary/Business Administrator, and

WHEREAS, the following bids were received in the following amounts:

Hilt Construction Franklin Park, NJ	Base Bid	\$504,891
	Alternate 1	(48,000)
	Alternate 2	(2,800)
	Alternate 3	(19,500)
Jetco Jersey City, NJ	Base Bid	\$589,900
	Alternate 1	58,505
	Alternate 2	9,500
	Alternate 3	18,200
Wonder Works NY, NY	Base Bid	\$493,937.84
	Alternate 1	N/A
	Alternate 2	N/A
	Alternate 3	N/A
Circle-A Construction Company Neptune Park, NJ	Base Bid	\$607,000
	Alternate 1	62,000
	Alternate 2	5,000
	Alternate 3	8,000

and

WHEREAS, the bid for Wonderworks was non-compliant due to failure to provide deduct alternate pricing in the bidding documents and is therefore rejected.

WHEREAS, the bid of Hilt Construction of Franklin Park, NJ appears to meet all specifications,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education, upon the recommendation of the construction manager and engineer, awards the contract for Exterior Façade Repairs at Spring Garden Elementary School to Hilt Construction of Franklin Park, NJ as the apparent low qualified bidder for their base bid amount of \$504,891.

**APPROVAL OF
CHANGE ORDERS**

12. APPROVAL OF CHANGE ORDERS

BE IT RESOLVED that the Board of Education authorizes the Business Administrator and Superintendent to approve change orders up to \$50,000 for all projects under the 2006 Referendum.

BE IT FURTHER RESOLVED that the Business Administrator and Superintendent will approve change orders only after receiving the recommendation from the construction manager and architect or engineer and Facilities/Construction Committee.

BE IT ALSO FURTHER RESOLVED that the Business Administrator will place the change order on the next scheduled Board Meeting for full Board approval.

HEARING OF CITIZENS

**HEARING OF
CITIZENS**

Resident Terry Quirk, representative for the Nutley Parent Advocacy Network (NPAN), thanked Trustee Rogers for having the policy book reviewed, asked about homework assignments on the website and a curriculum map for the elementary school level.

OLD BUSINESS

OLD BUSINESS

Mr. DeVita stated that the state has not approved the Spring Garden Project yet and if the Board waits to advertise for the Spring Garden Bids it would push the project well into July.

A discussion ensued among the Board and it was agreed that the Board advertise as soon as possible for the Spring Garden Bids.

Trustee Sautter spoke about the rules pertaining to the public's participation at the Board meetings.

A discussion ensued on whether to stay with the current rules governing the public's participation at the Board meetings or setting a new set of rules. After the discussion the Board agreed to keep the rules as they are.

NEW BUSINESS

NEW BUSINESS

None

ADJOURNMENT

ADJOURN

There being no further business, the meeting was adjourned at 9:15 pm on a motion by Trustee Kuchta seconded by Trustee Frannicola, and unanimously approved by voice vote.

Respectfully submitted,

Michael DeVita
Acting Board Secretary