

# POLICY

**NUTLEY  
BOARD OF EDUCATION**

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Extended Day Program

## Section I – Regular School Year September thru June

The Board of Education recognizes the needs of children who lack adult supervision outside the school day and directs the Superintendent to continue to implement the Extended Day Program for the care of such children in grades K-8.

The Board will provide suitable district facilities, staff, and supplies for the conduct of the Extended Day Program. It will begin at 7:15 a.m. to the beginning of the school day and at the close of each school day to 6:00 p.m., from September thru June while the Nutley School District is in session.

The program is under the direct supervision of a certified Director who employs a certified teaching staff and aides to assist them. All school supervisors are required to have a certified teaching certificate and be employed in the Nutley District and/or on the substitute list. Participating children will be offered constructive activities and proper supervision. No instruction will be offered; the Extended Day Program is not an extension of the academic school day and is not intended to serve the purpose of enrichment or remedial education.

The Extended Day program is open to pupils enrolled in this school district provided both of the pupil's parent (s) or legal guardian (s) are employed, or the pupil's single parent (s) or legal guardian (s) is employed, during the hours during which the program is offered. Only duly registered children will be permitted to participate in the program. The Extended Day Program is not intended for the temporary or intermittent custodial care of children. A parent (s) or legal guardian (s) may register his/her child for the Extended Day Program at the school office by presenting a signed affidavit that because of the parent's or legal guardian's employment there is no responsible adult regularly at the child's home to care for the child. The affidavit will include the name, address, and the telephone number of each parent or legal guardian's employer. The Board reserves the right to verify a parent or legal guardian's affidavit.

A fee will be charged for each child's participation payable in advance according to the fee schedule associated with the program chosen at the time of registration.

Details regarding fees and payment schedules are contained in the registration packets. Failure to comply with these schedules shall result in the child's dismissal from the program.

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The Board will not transport pupils to or from school to enable their participation in the Extended Day Program. Transportation must be furnished by the parent (s) or legal guardian (s), or a responsible person appointed by the parent (s) or legal guardian (s). The Board shall remove from the program a pupil whose parent (s) or legal guardian (s) persistently disregards his/her responsibility to pick the child up promptly.

Pupils who participate in the Extended Day program are subject to the rules and regulations of this district and may be disciplined for infractions of those rules. A pupil's chronic misbehavior shall result in the pupil's removal from the program.

## Section II – Optional Summer Session Availability

The Extended Day Program will offer a Summer Session to children who are domiciled in Nutley during the school year. The program shall run concurrently with any Board of Education program for no longer than 20 days. Each applicant must meet all registration requirements and deadlines.

The program will begin the day of any Board of Education program. The program will end on the last day of the academic program.

The program will consist of a minimum of three (3) days per week. Full payment is due at the time of registration.

The hours of operation will be from 7:15 a.m. to 6:00 p.m. There will be a penalty charge for late pick up.

The Board shall charge a late penalty fee and/or remove from the program a pupil whose parent (s) or legal guardian (s) persistently disregards his/her responsibility to pick the child up promptly.

The Program will **not** be available during the December Holiday Break, February Break, April Break, nor any other times when the school district is not in session.

Adopted: 24 August 2009